Fall 2006

STIHome - Student Login

User Manual



Information in this document is subject to change without notice. Student and school data used herein are fictitious unless otherwise noted.

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This document was last modified on August 22, 2006. Any subsequent changes made to the STI applications described herein will be discussed in the release notes that accompany each product's update.

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Overview

About STIHome

STIHome provides parents and students with a means of accessing school information from a remote computer, via the Internet. This information may include:

- Report Card Grades
- Current Class Averages
- Teacher Notes
- Homework Assignments
- School Events
- Attendance
- Discipline
- Student Schedule
- Class Attendance
- Attendance Calendar

Teachers and other school employees may also access STIHome. Options available with the teacher login are as follows:

- School Events
- Planner
- Class Roster
- Attendance
- Attendance Calendar

Internet Explorer Requirements

The followings versions of Microsoft Internet Explorer are required for STIHome:

- PC Users (Windows): Version 6.0 with latest service packs and updates
- Macintosh users
 - o Mac OS 9: Version 5.1 with latest service packs and updates
 - o Mac OS X: Version 5.2 with latest service packs and updates

Accessing STIHome

In Internet Explorer (the recommended browser), enter the following URL:

https://iiod.ssts.com/default.htm

To log in to the program, click on your state in the opening screen.



• Select your district from the drop-list in the next screen and then click the **Submit** button to proceed.

STI Home	
	Select District
	State: Alabama If this is not your state, click here to change it.
	Select your school district below, then click the "SUBMIT" button.
	State: Alabama If this is not your state, click here to change it. Select your school district below, then click the "SUBMIT" button.

• Select your school from the drop-list that appears next and click **Submit**.



• The *Login* screen will appear. Bullet the appropriate type of login (*Student*) and then enter your *Identification Number* and *PIN* in the spaces provided. Click **Login**.

STI Home	
Login Admin Login Activities Calendar STI Home Page	Login If the State, District, or School information is incorrect, click here to change them. All three must be correct to allow you to login. You can now bookmark this page to make it easier to come back to in the future!
	State: Alabama
	District: Test District School Name: TEST SCHOOL
	You are logging in as: 📀 Student 🔘 Teacher
	Identification Number: 02040608
	PIN:
	Login Reset

Other Options in the Login Screen

Prior to logging in, the user may view Activities (or school announcements); the school Calendar (see "School Events" on page 11); or the STI Home Page by clicking any of the appropriate links in the upper left corner of the *Login* screen.

STI Home	
Login	
Admin Login	Loain
Activities	
<u>Calendar</u>	If the State, District, or School information is incorrect, click here to change
STI Home Pa	them. All three must be correct to allow you to login. You can now bookmark this page to make it easier to come back to in the future!
	bookmark this page to make it easier to come back to in the future:
	State: Alabama
	District: Test District
	School Name: TEST SCHOOL
	You are logging in as: 📀 Student 🔿 Teacher
	Identification Number:
	PIN:
	Login Reset

Student Options

Home Screen

The student login will present the screen shown below:



- Click any of the links in the upper left corner of the screen to view the pertinent information.
- Click the **Home** link at any time to return to the home screen.
- To log out of the system, click the **Log Off** link.

Report Card Grades

Choose this option to view the student's report card grades.

<u>Note</u>: Report card grades may be viewed after each grading period concludes and the grades have been posted by teachers in STIOffice.

• Select the appropriate grading period from the drop-list.

STI Home										TEST SCHOO	TEST SCHOOL P O BOX 14433	TEST SCHOOL P O BOX 144333 A	TEST SCHOOL P O BOX 144333 ANYW	TEST SCHOOL P O BOX 144333 ANYWHERE A
Home Report Card Grades	Repo	ort Card (Gra	des										
Current Class Averages														
Teacher Notes	Grading	Period: GRADIN	IG PER	IOD 2 (H	IS) <u>-</u> (IS)	C	ates:	10/18/2005 - 12/30/2005						
Homework Assignments					h									
School Events	Course	Teacher	9WK	COM	COM	EXM	1SA							
Attendance	DRAMA I	BOSTON, MARIA	20			50	55							
Discipline														
Schedule Class Attendance														
Attendance Calendar														
Log Off														

• Report card grades are only available for grading periods for which grades have been posted.

STI Home	TEST SCHOOL P O BOX 144333 ANYWHERE AL
Home Report Card Grades Current Class Averages Teacher Notes Homework Assignments School Events Attendance Discipline Schedule Class Attendance Attendance Calendar	Report Card Grades Grading Period: GRADING PERIOD 4 (HS) C Dates: 3/18/2006 - 8/9/2006 Grades for this grading period will be available after 8/9/2006. Please check back later.
l og Off	

Current Class Averages

Choose this option to view the following information for each course in the student's schedule:

- Teacher of the course;
- Current class average;
- Notes entered by the teacher, where applicable; and
- Graded assignments.

<u>Note</u>: Current class averages may be viewed at any time, assuming that teachers have entered grades into the STIClassroom Module's Grade Book.

Select the correct grading period to view.

STI Home						TEST SCHOOL	P O BOX 144333	ANYWHERE AL
Home Report Card Grades Current Class Averages Teacher Notes Homework Assignments	Current Class	S Averages	Dates:	3/18/20	106 - 8/9/2006			
School Events	Course	Teacher	Average	Notes	Graded Assignments			
Attendance	PRIMARY	BALLARD, JOYCE			View			
Schedule	SELF CONTAINED ELEM.	ALLEN, JEFFERY H.			View			
Class Attendance	DRAMA I	BOSTON, MARIA			View			
Attendance Calendar	DRAMA I	BOSTON, MARIA			View			
Lög vil	PRE CALCULUS	HAMMONS, KAREN T.			View			
	ENGLISH III	SHIVE, LANETTA J.			View			
	U.S. HISTORY	FINN, KATIE			View			
	CHEMISTRY I	WHITE, DONALD S.			View			
	CHILD DEVELOPMENT	FAMOUS, ANGIE S.			View			
	COMPUTER PROGRAMMING	BALLARD, JOYCE			View			

E-mailing Teachers

If the teacher's name is highlighted (such as the teacher *Allen, Jeffery H.* in the above screen shot), the user may click on the teacher's name to open a blank e-mail to send to that teacher.

Viewing Graded Assignments

Click the **View** button to view grades that have been entered by the teachers for student assignments. Grades must first be entered by the teacher at school before you may view them here.

Teacher Notes

Choose this option to view the student's class average and any notes entered by teachers for each course in the student's schedule.

- STI Home TEST SCHOOL P O BOX 144333 ANYWHERE AL Horne **Teacher Notes** Report Card Grades Current Class Averages Teacher Notes Term: SEMESTER-1 Dates: 6/6/2005 - 12/30/2005 SEMESTER-1 ork Assignments School Events Teacher Notes Period Term Attendance PRIMARY BALLARD, JOYCE 0 4 Discipline SELF CONTAINED ELEM. ALLEN, JEFFERY H. 0 Schedule 1 1 Class Attendance 2 DRAMA I BOSTON, MARIA 1 Attendance Calendar PRE CALCULUS HAMMONS, KAREN T. 2 0 4 Log Off ENGLISH III SHIVE, LANETTA J. U.S. HISTORY FINN, KATIE 0 CHEMISTRY I WHITE, DONALD S. 5 1 CHILD DEVELOPMENT FAMOUS, ANGIE S. 6 1 COMPUTER PROGRAMMING BALLARD, JOYCE 6 1
- Select the correct term to view.

• The number of notes (if any) for each course will be listed in the left column.

Teacher Notes								
Term:	SEMESTER-1	es: 6/6/2005 - 12/30/20	105					
Notes	Course Name	Teacher	Period	Term				
0	PRIMARY	BALLARD, JOYCE	1	1				
0	SELF CONTAINED ELEM.	ALLEN, JEFFERY H.	1	1				
2	DRAMA I	BOSTON, MARIA	1	1				
V	PRE CALCULUS	HAMMONS, KAREN T.	2	1				

• Click on this number to view the note(s).

Date	Average	Notes
11/15/2006	90	Student continues to improve.
10/24/2005	85	Student works well with others.

• To return to the student's schedule, click the **Back to Teacher Notes** link.

Homework Assignments

Choose this option to view homework assignments for each course in the student's schedule.

TEST SCHOOL P 0 BOX 144333 ANYWHERE AL

• Select the correct term to view.

STI Home

Home Report Card Grades Current Class Averages Teacher Kotes Homework Assignments School Events Attendance Discipline Schedule Class Attendance Attendance Calendar Log Off

Term: SEMESTE	R-1 Dates: 6/6/20	05 - 12/30/2005			
Course Number	Course Name	Teacher	Term	Period	Show
100.02	PRIMARY	BALLARD, JOYCE	1	1	Show
200.01	SELF CONTAINED ELEM.	ALLEN, JEFFERY H.	1	1	Show
2351.11	DRAMA I	BOSTON, MARIA	1	1	Show
2704.12	PRE CALCULUS	HAMMONS, KAREN T.	1	2	Show
2303.13	ENGLISH III	SHIVE, LANETTA J.	1	3	Show
2243.14	U.S. HISTORY	FINN, KATIE	1	4	Show
2521.15	CHEMISTRY I	WHITE, DONALD S.	1	5	Show
5921.12	CHILD DEVELOPMENT	FAMOUS, ANGIE S.	1	6	Show
2120.16	COMPUTER PROGRAMMING	BALLARD, JOYCE	1	6	Show

Homework Assignments

• Click the **Show** button in the far right column to view assignments for a course.

Home	ework Assignments
Date	Homework
6/16/2005	UNIT: DEATH OF A SALESMAN
	STUDY FOR DEATH OF A SALEMAN TEST ON THE 20TH STUDY FOR DEATH OF A SALEMAN TEST ON THE 20TH
Date	Homework
6/14/2005	UNIT: DEATH OF A SALESMAN
	HW READ DEATH OF A SALESMAN ACT 2 HW READ DEATH OF A SALESMAN ACT 2
Date	Homework
6/9/2005	UNIT: READ DEATH OF A SALESMAN
	HW READ ACT 1 DEATH OF A SALESMAN HW READ ACT 1 DEATH OF A SALESMAN

• To return to the student's schedule, click the **Back to Homework Assignments** link at the bottom of the list of assignments (it may be necessary to scroll down to locate this link).

School Events

Choose this option to view any upcoming school events.

• A calendar will appear, with the current month/year displayed by default. Click the << and >> arrows to move forward or backward through the school calendar.

STI Home							TEST SCHOOL P	D BOX 144333 ANYWHERE AL
Home Report Card Grades Current Class Averages Teacher Notes Homework Assignments	School Events Calendar Display date: March 💌 2006 💌							
School Events Attendance Discipline	~<		Ma	arch 2	2006		>>	
Schedule Class Attendance Attendance Calendar	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Log Off				1	2	3	4	
	5	6	7	8	9	10 1. Pep Rally	11 1. Guest Lecture	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	
	26	27	28	29	30	31		

• Forthcoming events entered by the appropriate school personnel will be displayed on the calendar. Click on any event to view details.

Category	Guest Lecture	
Start Date	3/11/2006	
State Time	10:00AM	
End Date	3/11/2006	
End Time	11:30AM	
Location	School auditorium.	
Notes	Alumni speech.	

To return to the calendar, click the **Back to School Events** link.

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Attendance

Choose this option to view the student's daily attendance history for the current academic year.

<u>Note</u>: Attendance must be entered and posted at the school before it will appear in STIHome.

STI Home							
Home Report Card Grades Current Class Averages	Student Attendance						
Teacher Notes		Date	Code	Description			
Homework Assignments School Events		6/13/2005	ADU	ALL DAY UNEXCUSED			
Attendance		6/14/2005	ADU	ALL DAY UNEXCUSED			
Discipline		6/15/2005	s	SUSPENSION			
Class Attendance		6/16/2005	s	SUSPENSION			
Attendance Calendar				-			
Log Off							

Discipline

Choose this option to view the student's discipline history for the current academic year.

Note: Discipline records must be entered at school before this information may be viewed in STIHome.

	ou reachei	Description	Disposition
6/15/2005 1	BALLARD, JOYCE	GAMBLING	OUT OF SCHOOL SUSPE
6/15/2005 1	BALLARD, JOYCE	GAMBLING	

Schedule

Choose this option to view the student's schedule (as created in STIOffice) for the current academic year.

• Select the correct term to view.

STI Home									
Home Report Card Grades Current Class Averages Teacher Notes Homework Assignments	Student Schedule								
School Events	Course Number	Course Name	Teacher	Period	Term				
Attendance	100.02	PRIMARY	BALLARD, JOYCE	1	1				
Schedule	200.01	SELF CONTAINED ELEM.	ALLEN, JEFFERY H.	1	1				
Class Attendance	2351.11	DRAMA I	BOSTON, MARIA	1	1				
Attendance Calendar Log Off	2704.12	PRE CALCULUS	HAMMONS, KAREN T.	2	1				
, and the second s	2303.13	ENGLISH III	SHIVE, LANETTA J.	3	1				
	2243.14	U.S. HISTORY	FINN, KATIE	4	1				
	2521.15	CHEMISTRY I	WHITE, DONALD S.	5	1				
	5921.12	CHILD DEVELOPMENT	FAMOUS, ANGIE S.	6	1				
	2120.16	COMPUTER PROGRAMMING	BALLARD, JOYCE	6	1				

Class Attendance

Choose this option to view the student's period attendance information (as entered and posted in STIOffice or STIClassroom) for the current school year.

STI Home							TEST SCHOOL P O BOX 144333 ANYW	ERE AL
Home Report Card Grades Current Class Averages	Class	ince						
Teacher Notes	Date	Course Number	Course Name	Period	Code	Description		
Homework Assignments School Events	6/13/2005	100.02	PRIMARY	1	ADU	ALL DAY UNEXCUSED		
Attendance	6/13/2005	2120.16	COMPUTER PROGRAMMING	6	ADU	ALL DAY UNEXCUSED		
Discipline	6/13/2005	2243.14	U.S. HISTORY	4	ADU	ALL DAY UNEXCUSED	-	
Class Attendance	6/13/2005	2303.13	ENGLISH III	3	ADU	ALL DAY UNEXCUSED		
Attendance Calendar	6/13/2005	2521.15	CHEMISTRY I	5	ADU	ALL DAY UNEXCUSED		
Log Off	6/13/2005	2704.12	PRE CALCULUS	2	ADU	ALL DAY UNEXCUSED		
	6/14/2005	2120.16	COMPUTER PROGRAMMING	6	ADU	ALL DAY UNEXCUSED		
	6/14/2005	2243.14	U.S. HISTORY	4	ADU	ALL DAY UNEXCUSED		
	6/14/2005	2303.13	ENGLISH III	3	ADU	ALL DAY UNEXCUSED		
	6/14/2005	2521.15	CHEMISTRY I	5	ADU	ALL DAY UNEXCUSED		
	6/14/2005	2704.12	PRE CALCULUS	2	ADU	ALL DAY UNEXCUSED		
	6/14/2005	100.02	PRIMARY	1	ADU	ALL DAY UNEXCUSED	- 'N	
	6/15/2005	100.02	PRIMARY	1	AUP	ABSENCE UNEX PERIOD		
	6/15/2005	2704.12	PRE CALCULUS	2	AUP	ABSENCE UNEX PERIOD		
	6/15/2005	2243.14	U.S. HISTORY	3	AUP	ABSENCE UNEX PERIOD		
	6/15/2005	2521.15	CHEMISTRY I	4	AUP	ABSENCE UNEX PERIOD		
	6/15/2005	2120.16	COMPUTER PROGRAMMING	5	AUP	ABSENCE UNEX PERIOD		
	6/16/2005	100.02	PRIMARY	1	AUP	ABSENCE UNEX PERIOD		

Attendance Calendar

Choose this option to view the school attendance calendar.

Note: This information is drawn from the attendance calendar as set up in STIOffice.

• A calendar will appear, with the current month/year displayed by default. Click the << and >> arrows to move forward or backward through the school calendar. Alternately, the user may select the month and date from the *Display date* drop-lists above the calendar.

STI Home							TEST SCHOOL P		
Home Report Card Grades Current Class Averages Teacher Notes Homework Assignments	Attendance Calendar Display date: March 💽 2006 🗨								
School Events Attendance	<<	*							
Schedule	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
Class Attendance Attendance Calendar Log Off				1 * REGULAR	2 * REGULAR	3 * REGULAR	4		
	5	6 * REGULAR	7 * REGULAR	8 * REGULAR	9 * REGULAR	10 * REGULAR	11		
	12	13 * REGULAR	14* REGULAR	15 * REGULAR	16 * REGULAR	17 * REGULAR	18		
	19	20 * REGULAR	21 * REGULAR	22 * REGULAR	23 * REGULAR	24 * REGULAR	25		
	26	27 * REGULAR	28 * REGULAR	29 * REGULAR	30 * REGULAR	31 * REGULAR			
	* - Denotes an i	n school day.							

• The calendar displays the type of attendance day. Any date marked with the * (asterisk) symbol is an in-school day.

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